

# **Proposal submissions to host the Metabolomics Society annual conference in 2027**

## **1. General information**

The Metabolomics Society is an independent, non-profit organization, governed by a Board of Directors composed of dedicated members of the metabolomics community but ultimately responsive to its members. The Metabolomics Society's vision is to be the premier organization devoted to the development of metabolism-based research. Constituted in 2004, the Metabolomics Society now has more than 1,000 members in more than 40 countries. The Society is dedicated to promoting the growth, use and understanding of metabolomics in the life sciences. Further information is available at <https://metabolomicssociety.org/>.

The Metabolomics Society has organised an annual conference since 2005 and which is the premier conference for the scientific field – see <https://metabolomicssociety.org/events/metabolomics-society-conferences/> for more information. The number of attendees for the last four conferences have been in the range of 700-1100. The conference cycles through three locations – North/South America, Europe/Africa/Middle East and Asia/Oceania. The 2025 conference was in Europe, the 2026 conference will be in South America and the 2027 conference will be in Asia/Oceania. Traditionally, the conference operates in late June and runs from Sunday lunchtime to Thursday afternoon. Different formats can be proposed; for example, operating from Sunday morning to Wednesday evening.

The Society welcomes proposals from groups who are interested in hosting the annual conference in 2027.

## **2. Information to be included in proposal**

- Conference chairs (a minimum of two conference chairs is recommended).
- Conference dates.
- Location: conference building/centre name, city, country.
- Conference building: Information on capacity and capabilities including (a) large auditorium capacity, (b) smaller auditorium capacity for parallel sessions, (c) whether conference would be on one floor or multiple floors.
- Conference accommodation: A minimum of two international hotels located close to the conference building including current room costs for single occupancy and double occupancy rooms.
- International accessibility: accessibility from North/South America, Europe, Africa, Middle East, Asia and Oceania including information on nearest

international and national airports and information on travel options from airport to conference location.

- Local transport options and costs including to/from the conference building.
- Proposed location for conference meal including maximum capacity.
- Estimated expenditure – include costs in the attached Excel file for those costs which you can provide. If a cost is not known, then please do not include.
- Inclusion of quotations for major costs will be viewed highly positively.

### **3. Enquiries**

We are happy to answer any questions you have during the proposal stage. If you do have any questions then please email all four Directors below:

Aurelia Williams ([Aurelia.Williams@nwu.ac.za](mailto:Aurelia.Williams@nwu.ac.za))

Warwick Dunn ([Warwick.Dunn@liverpool.ac.uk](mailto:Warwick.Dunn@liverpool.ac.uk))

Candice Ulmer-Holland ([candice.ulmer@usda.gov](mailto:candice.ulmer@usda.gov))

Maria Monge ([maria.monge@cibion.conicet.gov.ar](mailto:maria.monge@cibion.conicet.gov.ar))

### **4. Submission process**

Submit all requested information in a single Zip folder to Aurelia Williams ([Aurelia.Williams@nwu.ac.za](mailto:Aurelia.Williams@nwu.ac.za)), Warwick Dunn ([Warwick.Dunn@liverpool.ac.uk](mailto:Warwick.Dunn@liverpool.ac.uk)), Candice Ulmer-Holland ([candice.ulmer@usda.gov](mailto:candice.ulmer@usda.gov)) and Maria Monge ([maria.monge@cibion.conicet.gov.ar](mailto:maria.monge@cibion.conicet.gov.ar)).

Please ensure the email subject has the title: **Proposal to host MetSoc conference 2027\_[Country of interest]**

### **5. Review process**

All proposals will be reviewed by the Board of Directors based on an assessment criterion which reviews location, accessibility and costs.